

Proposal Format

- I. Title of Project (*state the title of the project*)
- II. Abstract (*submit a brief abstract in standard abstract format*)
- III. Proposal Category (*list the proposal category, e.g., Acquisition, Restoration, Research, or "Other" such as Planning, Management or Outreach*)
- IV. Project Objective (*clearly state what objectives the project hopes to achieve when implemented*)
- V. Project Proponent (*provide name, address, phone number, fax number, and email address of contact person*)
- VI. Location of Project (*include a detailed legal description - Township, Range Meridian, Section - of the project location, including size of project area, along with a map indicating local reference points. Also include photographs of the project site, if applicable.*)
- VII. Amount of Funding Request (*specify funds requested from the CVPCP/HRP*)
- VIII. Total Project Cost (*specify total estimated cost of the project*)
- IX. Proposed Activities (*provide a detailed description of the action being proposed for funding; include any relevant background information, such as surrounding land-uses, etc... If the proposal is for acquisition or restoration, state the type of habitat and the number of acres that would be acquired or restored if funded. Additionally, provide enough information about potential effects from the project, so that the impact analysis can be facilitated and the compliance requirements can be satisfied. Examples of questions that may need to be answered are: What are the dimensions of the area to be disturbed? Where will fill be obtained? Where will soil be dumped? Will you be moving dirt to a relatively undisturbed area? etc. Provide written descriptions and figures as necessary.*)
- X. Project Timeline (*include milestones and final completion date for each tasks*)
- XI. Existing Habitat and Species Baseline Conditions (*describe habitat conditions and species occurrences on the project site. Include citations of biological surveys that can verify these conditions and occurrences. Conditions should be described for Federal, State, proposed, and candidate species, and Species of Special Concern*).
- XII. Measuring Results (*describe how the results of the project would be measured when implemented. Examples of project results that could be measured are monitoring, species survival, increases in baseline conditions, etc.*)

XIII. Curriculum vitae and/or resume (*provide a curriculum vitae and/or resume for each person who would be significantly involved in the project*).

XIV. Relationship to Program Ranking Criteria

a. Describe how the proposal will address the following, if applicable:

1. Eligibility to Rank (*to be determined by Program Managers and ranking team. Refer to description of criteria for more information*)
2. CVP Nexus (*indicate the proposal's relationship to the CVP*)
3. Program Priority (*per the current year priorities for the programs specified in the FOA on www.Grants.gov, state which priority(ies) the proposal addresses, and describe how the project relates to the priority(ies)*).
4. Federally Listed Species (*includes species Proposed for listing*) (*indicate in as much detail as possible how the project will benefit these species, and how many species will benefit. Define and document existing baseline conditions related to Federally listed species and cite all documented references of species occurrence (i.e., results of species surveys at the project area, reports in the California Department of Fish and Game's Natural Diversity Database (CNDDB) that document the presence of a species at or near the proposed project site, written statements by State and/or Federal biologists having personal knowledge that a species is present at the proposed site). Provide table listing these species and their status [see example in Attachment A]. Also describe whether the proposed action will address species' recovery plan tasks, and state whether designated "critical habitat" is part of the project*)
5. State Listed Species (*indicate how State listed species, including Rare species, may benefit from the project. Apply same provisions as indicated for Federal species and include in species table... see Attachment A*)
6. Target Species (*describe how Candidate Species, Species of Special Concern, and CNPS species may benefit from the project. Apply same provisions as indicated for Federal species and include in species table ...see Attachment A*)
7. Habitat/Bio-Diversity (*describe cover types and species diversity within the project area, and how the project will help maintain or benefit these components*)
8. Cumulative Benefit (*indicate how the project relates to the collective influence of other on-going or planned activities related to the same species or habitats*)

9. Long-term Benefit (*address how the project benefits might persist or increase over time*)
 10. Project Site Connectivity (*describe how the project is physically connected to another protected or restored parcel*)
 11. Partners (*indicate amount of contributions, funds or in-kind services, from partners in relation to the overall cost of the project. Also specify whether funds being requested are also being requested simultaneously from other sources*)
 12. CVP Impacts (*address to what extent a species or habitat was impacted by the CVP*).
 13. Project Urgency (*assign a scale of urgency to the action based on the endangerment of a species or the level of threat to a habitat area*)
- XV. Budget (*Provide a detailed budget summary that indicates annual costs by tasks and funding category, include cost share partners. Instructions for budget submittal is found in **Section IV.D of the FOA***)

Attachment A
Example of Species Table

Common Name	Scientific Name	Federal Status ^a	State Status ^b	CNPS Status ^c	Species Verified Presence (Y/N)
<u>Plants</u>					
Palmate-bracted bird's beak^d	<i>Cordylanthus palmatus</i>	E	E	1B	
Hairy orcutt grass^d	<i>Orcuttia pilosa</i>	E	E	1B	
Greene's tuctoria^d	<i>Tuctoria greenei</i>	E	R	1B	
Hoover's spurge^d	<i>Chamaesyce hooveri</i>	T		1B	
Vernal pool saltbush^e	<i>Atriplex persistens</i>			1B	
Heartscale^e	<i>Atriplex cordulata</i>			1B	
Brittlescale^e	<i>Atriplex depressa</i>			1B	
San Joaquin spearscale^d	<i>Atriplex joaquiniana</i>			1B	
Ferris' milk vetch^d	<i>Astragulus tener</i> var. <i>ferrisiae</i>			1B	
Heckard's pepper-grass^e	<i>Lepidium latipes</i> var. <i>heckardii</i>			1B	
<u>Invertebrates</u>					
Vernal pool tadpole shrimp^e	<i>Lepidurus packardi</i>	E			
Conservancy fairy shrimp^d	<i>Branchinecta conservatio</i>	E			
Vernal pool fairy shrimp^d	<i>Branchinecta lynchi</i>	T			
<u>Reptiles</u>					
Giant garter snake^e	<i>Thamnophis gigas</i>	T	T		
Western pond turtle^e	<i>Clemmys marmorata</i>	FSC	CSC		
<u>Birds</u>					
Bald eagle^e	<i>Haliaeetus leucocephalus</i>	T	E		
Swainson's hawk^e	<i>Buteo swainsoni</i>	FSC	T		
White-tailed kite^e	<i>Elanus leucurus</i>	FSC			
Burrowing owl^e	<i>Athene cunicularia</i>	FSC	CSC		
White-faced ibis^e	<i>Plegadis chihi</i>	FSC	CSC		
Long-billed curlew^e	<i>Numenius americanus</i>	FSC	CSC		
Loggerhead	<i>Lanius</i>	FSC	CSC		

shrike ^e	<i>ludovicianus</i>				
Tricolored blackbird ^e	<i>Agelaius tricolor</i>	FSC	CSC		
Northern harrier ^e	<i>Circus cyaneus</i>		CSC		
Short-eared owl ^e	<i>Asio flammeus</i>		CSC		
California horned lark ^e	<i>Eremophila alpestris actia</i>		CSC		

^aE = federally listed as endangered, T= federally listed as threatened, FSC = federal species of concern.

^bE = state listed as endangered, R = state listed as rare, T = state listed as threatened, CSC = California special concern species.

^c1B = rare, threatened, or endangered in California and elsewhere.

^dPresent near Tracts G and H.

^ePresent on Tracts G and H.